



OER Growers Autumn Season 2012

YouTube

Upload Media



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Araksia Kantikian

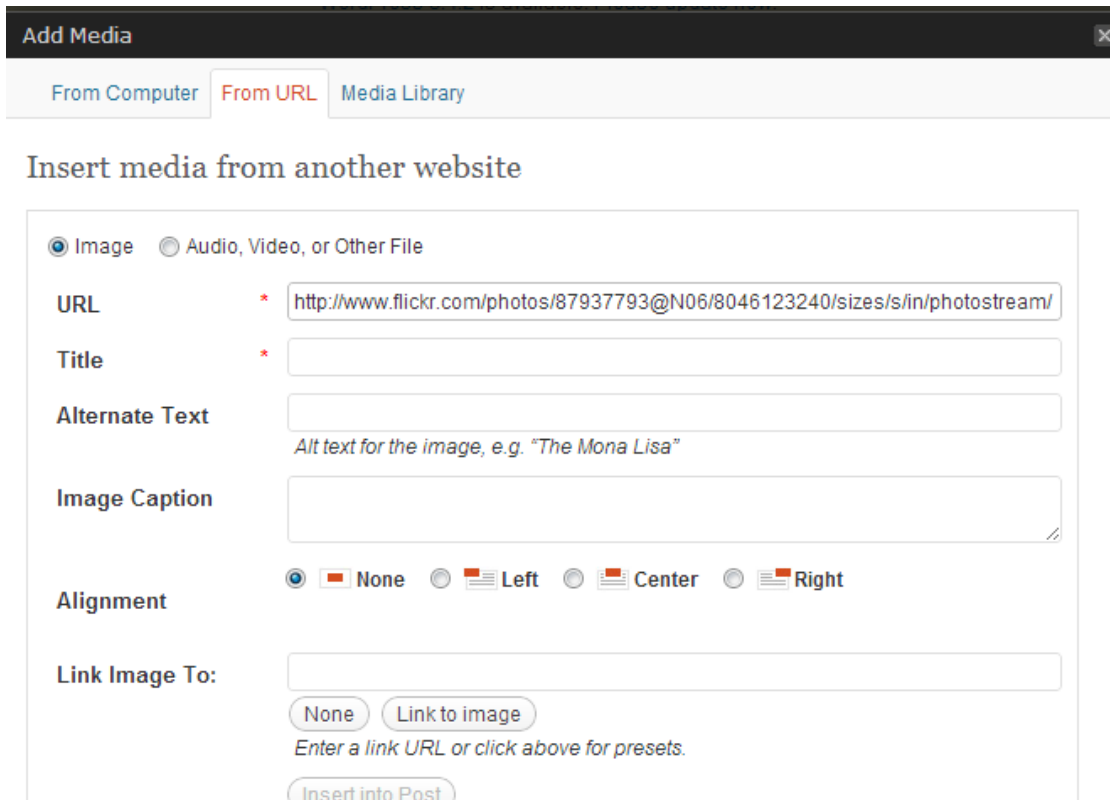
CONTENT

- ◉ Intro
- ◉ Inserting when editing / creating
- ◉ Upload photo methods
- ◉ Insert image from url
- ◉ Edit setting
- ◉ Media library

INTRO

- ◉ **WordPress** makes it easy to add images to your content. Images can be used in your pages or your posts directly.
- ◉ You also can use the insert picture icon to insert a picture that you want to link to, without uploading to your server. Use captions, descriptions and the gallery for display all images attached to your posts or page.

INSERT MEDIA FROM URL



Add Media

From Computer **From URL** Media Library

Insert media from another website

☒ Image ☐ Audio, Video, or Other File

URL *

Title *

Alternate Text
Alt text for the image, e.g. "The Mona Lisa"

Image Caption

Alignment ☒ None ☐ Left ☐ Center ☐ Right

Link Image To:

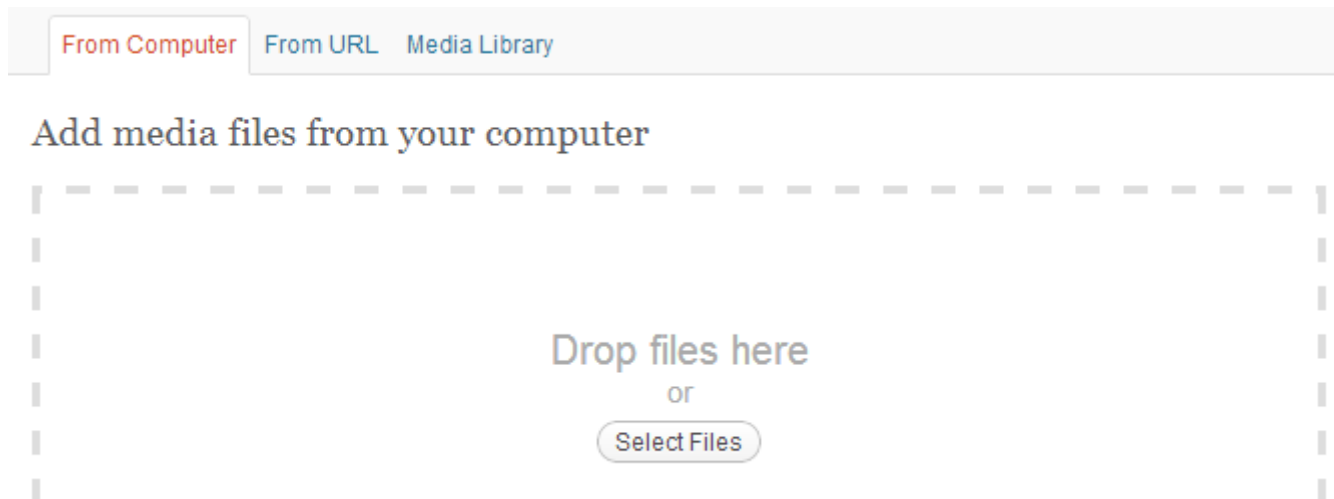
Enter a link URL or click above for presets.

Paste the
url of your
image and
press
“Insert
into Post”

Always insert images from url. Don't upload from computer

PHOTO UPLOAD METHODS

1. You can drag and drop your files into the box that appears
2. Click Select Files to choose a picture from your computer to upload
3. Choose an image from gallery
4. Insert media from another website with url



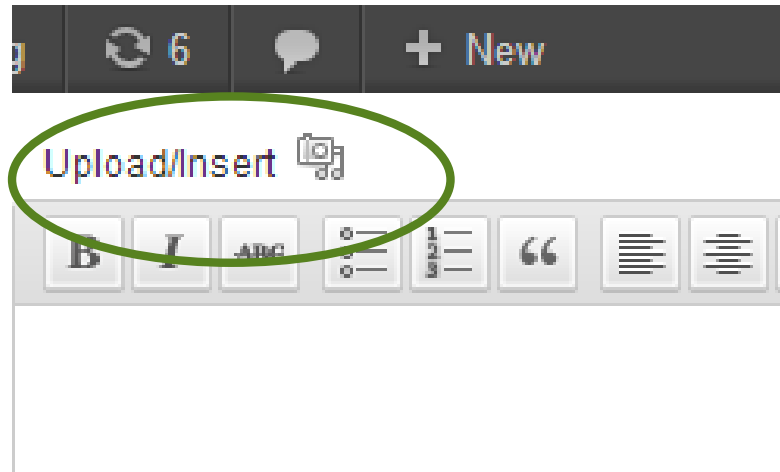
From Computer From URL Media Library

Add media files from your computer


Drop files here
or
[Select Files](#)

INSERTING WHEN EDITING/CREATING

- Go to Posts -> Add New or open an existing post in editing mode.
- Place your cursor where you would like the image to appear, then click on the media icon above your post/page editor:



EDIT SETTINGS



File type: image/png

Upload date: Oct 20, 2012 @ 21:00

Dimensions: 876 × 524

[Edit Image](#)





Title *

Alternate Text
Alt text for the image, e.g. "The Mona Lisa"

Caption

Description

Link URL
[None](#) [File URL](#) [Attachment Post URL](#)
Enter a link URL or click above for presets.

Alignment ☒  None ☐  Left ☐  Center ☐  Right

Size ☐ Thumbnail (150 × 150) ☒ Medium (300 × 179) ☐ Large ☐ Full Size (876 × 524)

[Insert into Post](#) [Use as featured image](#) [Delete](#)

Click Insert into Post when you're done adjusting the image's settings.

MEDIA LIBRARY

- The Media Library allows you to edit, view, and delete Media previously uploaded to your blog. Multiple Media objects can be selected for deletion. Search and filtering ability is also provided to allow you to find the desired Media.

The screenshot shows the WordPress Media Library interface. At the top, a dark navigation bar contains the WordPress logo, the site name "OER Growers Blog", a notification icon with the number "6", and a "+ New" button. Below this, a sidebar on the left lists various site management options: "Media" (highlighted), "Library", "Add New", "Links", "Pages", "Comments", "Appearance", "Plugins" (with a count of 5), "Users", "Tools", and "Settings". The main content area features a yellow notification banner stating "Media attachment permanently deleted." Below this, a status bar shows "All (152) | Images (151) | Unattached (7)". A toolbar includes a "Bulk Actions" dropdown menu, an "Apply" button, a "Show all dates" dropdown menu, and a "Filter" button. On the right side of the toolbar, a small icon and the text "152 it" are visible. The media items are displayed in a table with three columns: "File", "Author", and "Attached to". Two items are listed, both with a small thumbnail icon of a green robot-like character. The first item is titled "cropped-oer_logo_gkista - Header Image" and is a PNG file. The second item is titled "cropped-oer_logo_gkista-500x133" and is also a PNG file. Both items are authored by "Araksia" and are listed as "(Unattached) Attach".

OER Growers Blog 6 + New

Media



Library
Add New

Links
Pages
Comments
Appearance
Plugins 5
Users
Tools
Settings

Media attachment permanently deleted.

All (152) | Images (151) | Unattached (7)

Bulk Actions Apply Show all dates Filter 152 it

File	Author	Attached to
 cropped-oer_logo_gkista - Header Image PNG	Araksia	(Unattached) Attach
 cropped-oer_logo_gkista-500x133 PNG	Araksia	(Unattached) Attach